



RANA MUJAHED

D.O.B: JULY 25TH 1994 | NATIONALITY: JORDANIAN

OBJECTIVE

Ambitious and highly driven fresh graduate, aspiring for work in an esteemed institution in the Events/Marketing Department where I can boost my professional experience and interpersonal skills.

SKILLS

- Fluent in Arabic and English languages.
- Beginner level in Turkish language.
- Team spirited.
- Superb interpersonal skills.
- Time oriented.
- Flexible and creative.
- Superior computer skills.

EXPERIENCE

SALES EXECUTIVE •

PRE-OPENING INTERCONTINENTAL DURRAT AL-RIYADH • MAR 20 – CURRENT

Acquire and attain accounts for resort, assist multiple departments to assure maximum revenue for resort.

PROJECT MANAGER •

TOPEX • AUG 19 – MAR 20

Manage and supervise projects, coordinate with client to ensure project is executed perfectly and guarantee client satisfaction.

SALES AND MARKETING SPECIALIST •

TOPEX • MAY 18 – AUG 19

Accountable for social media account updates, advertisements and promotional activity.

EVENTS COORDINATOR •

INTERCONTINENTAL HOTEL • JAN 18 – APR 18

Search and acquire potential clients, client research and relations, prepare quotations and assist project details.

MARKETING TRAINEE •

INTERCONTINENTAL HOTEL • NOV 17 – JAN 18

Accountable for social media account updates, advertisements and promotional activity.

SALES REPRESENTATIVE •

MULTIVISION APPLE RE-SELLER • JUL 13 – SEP 13

Responsible for store organization and stocking, ordering merchandise and recording transactions made in store.

SALES REPRESENTATIVE •

ISYSTEM APPLE RE-SELLER • JUL 12 – NOV 12

Important participating role in achieving budget set by management team, organizing, stocking and keeping records of merchandise delivered and sold.



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VOLUNTEER EXPERIENCE

Participated in International Night in May 2017

Hosted the Second Annual Pharmacy Students Congress as an MC in May 2017

Participated in Syrian Night in April 2017

Participated in Inter-world debate in March 2017

Interviewed by Saudi 2 in May 2011 for "Protection of Earth"

Interviewed by Saudi 2 in February 2011 for "Return of King Abdullah"

EDUCATION

MAJOR IN MARKETING • SEP 2017 • EASTERN MEDITERRANEAN UNIVERSITY

MINOR IN ADVERTISING • SEP 2017 • EASTERN MEDITERRANEAN UNIVERSITY

HIGH SCHOOL DIPLOMA • JUNE 2012 • IQBAL INTERNATIONAL SCHOOL

S.A.T PROGRAM • JUNE 2012 • MANARAT INTERNATIONAL SCHOOL

REFERENCE

INTERCONTINENTAL HOTEL • ASST. DIRECTOR OF EVENTS MANAGEMENT • HASSAN KOUMIA • 00966-50-5220387

INTERCONTINENTAL HOTEL • EVENTS MANAGER • RASHID ALI • 00966-50-0575429

TOPEX • C.E.O. • ABDUL AZIZ AL-AJAJI • 00966-50-0030334



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